



JUNIPER HILLS TOWN COUNCIL
Executive Board Meeting
April 16, 2003
MINUTES

The Board meeting of the Juniper Hills Town Council was called to order by the President, Vance Pomeroy at 7:32 p.m., **April 16, 2003** at the Juniper Hills Community Building, 31401 106th St East, Juniper Hills, CA 93543

CALL TO ORDER

The Pledge of Allegiance was led by President, Mr. Pomeroy

PLEDGE OF ALLEGIANCE

Board Members Present:

Tom Bolema	Suzanne Richter
Vance Pomeroy	Michael Weatherbie
Dave Reichel	David Woodard

BOARD MEMBER'S ATTENDANCE

.None

PRESENTATIONS OR RECOGNITION

None

ITEMS OF INTEREST

Corresponding Secretary Mr. Woodard presented a letter from Supervisor Michael Antonovich to President Pomeroy. The letter was a congratulations on the formation of the new Town Council and stated that any questions the group might have may be directed to Norm Hickling at the Antelope Valley Office.

COMMUNICATION

Mr. Woodard read a letter from the Roberts Group requesting the Council permit a representative from their group speak regarding the MTA Project.

None

REQUESTS TO ADDRESS THE BOARD REGARDING AGENDA ITEMS

None

REQUESTS TO ADDRESS THE BOARD REGARDING NON AGENDA ITEMS

Deputy David Jennings of the Los Angeles County Sheriff's Department, Palmdale Office, was introduced. He advised the group that he is the Sheriff's Department Liaison to all Rural Communities in the Antelope Valley.

INTRODUCTIONS

Motion by Mrs. Richter, second by Mr. Woodard, to approve the Minutes/ Notes of the March 19, 2003 as published. The motion passed unanimously.

APPROVAL OF MINUTES/ NOTES

No Report. Mr. Larry Levin, from the audience, introduced himself as a member of the Election Committee. He stated he had the checkbook. Discussion ensued regarding how handle the balance of about \$225.00. Concern was expressed because of the bank's application of monthly charge of \$10.00 would occur in a few day. Carolyn Sliger offered to take the checkbook, close the account and turn the funds over to treasurer, Tom Bolema. The Council agreed.

OLD BUSINESS

See New Business below

See New Business below

NEW BUSINESS

Following in depth discussion, the following was agreed to by the Council.

Establish autonomy

Mr. Pomeroy stated the Juniper Hills Town Council has been formed by a majority vote of the community. A legal election by eligible registered voters elected the members of the council.

Establish Base of Operation

At the Juniper Hills Community Association April 9, 2003 Board Meeting, it was established that the Juniper Hills Town Council be permitted to use the Juniper Hills Community Building free of charge for a period of one year for up to two meetings a month. A fee of \$25.00 would be charged for any use other than meetings.

Boundaries

Mr. Bolema volunteered to chair a committee to present recommended boundaries for the Juniper Hills Town Council. He asked for volunteers from the Council and the Community to assist with this project.

Establish communications

Several ideas were presented by Mr. Pomeroy and discussed by the group. Motion was made by Mrs. Richter, second by Mr. Woodard to hold two meetings a month, on the first and third Wednesdays, until it is feasible to go to one meeting month. Motion passed unanimously.

There will be **Executive Meetings** – open to the public with limited public input, and requires a quorum.

Regular meetings will be open to the public, agendized, permitting public input and requires a quorum.

Committee meetings will be closed session for a stated purpose and requires there be less than quorum. Recommendations from the Committee will be presented to the Council for final decision.

The Agenda, a Public Sign-in sheet and a Request to Address the

REPORTS

BOUNDARIES

COMMUNICATION WITH COMMUNITY

FOUNDING ACTIONS

Council Formed and Members Elected

Base of Operation Juniper Hills Community Building

Boundary Committee- Tom Bolema to Chair

COMMUNICATIONS Meetings

Executive Meetings

Regular Meetings

Committee Meetings

Agenda, Sign in and

Council form will be available for all meetings

**Request to Address
the Council Form**

PO Box 666, Pearblossom, CA 93553 is the Post Office Box for the Council. The Post Office has advised that if someone uses Juniper Hills instead of Pearblossom, they will see it is placed in the appropriate box.

P.O Box

David Woodard intends to **post the meeting days and times on the Website. He will post the agenda for the next meeting, and minutes** as they are approved. He will attach the site to appropriate. The Council agreed it would be appropriate to provide space for the JHCA.

Website

The Juniper Hills Community Association invited the Council **to share in the use of and production of the signs** on the hillside. Mr. Weatherbie volunteered to assist Mr. Orsolano in the construction of new signs.

Signage

Dave Reichel will **prepare posters** to included on the JHCA signs. Motion was made by Mrs. Richter, second by Mr. Weatherbie to reimburse Mr. Reichel for expenses. Motion passed unanimously.

Posting of Information

Mr. Jack Milburn volunteered to obtain a reasonably current **list of residents**.

List of Residents

David Woodard advised that he submitted a **press release** to a number of publications, notifying the public of the existence of the Council. One or two published the notice.

Press Releases

Treasurer, Mr. Bolema, stated he had investigated several banks in the area for **opening an account** and found that Bank of America was the least costly at \$.4.00 per month. He stated he plans to investigate further.

Establish Account

Motion was made by Mrs. Richter, second by Mr. Reichel for Mr. Bolema to find the lowest cost option he can at this time and go ahead and establish an account in the Council's name, if possible, and if not, in his own name, for now. Motion passed unanimously.

Treasurer Accounting & Reporting system and Budget will be discussed at a future meeting.

**Treasurer Reports
and Budget**

Connie Perkins, Secretary of the Littlerock Town Council, stated they were advised that contributions to a Town Council were not Tax Deductable. According to the DRAFT Bylaws, the Juniper Hills Town Council is to be a Non Profit Corporation. This cannot be completed until the County has approved the Charter. Mrs. Richter will study Nolo's Book on California Non-Profit Corporations and report back.

Tax/ Financial Status

Fundraising

It agreed by the Council that for now fundraising will be acceptance of public donations, and the display of a collection box at meeting.

Fundraising

Establish Work Program

TASKS

Mrs. Richter moved that five tasks be set up for accomplishment within a year. The tasks are Signage, Boundaries, Development of the Charter, the Bylaws, and the Standards. These tasks are not in exclusion of others as needed. The motion was second by Dave Reichel and passed unanimously.

- a. Signage - Dave Reichel, Chair
- b. Boundaries – Tom Bolema, Chair
- c. Development of Charter - no assignment
- d. Development of Bylaws – no assignment
- e. Development of Standards – no assignment

Signage

Boundaries

Charter

Bylaws

Standards

Mr. Pomeroy announced the next ARTC Meeting will be held May 29, 2003. An audience member stated the meetings are held the last Thursday of every other month at 7:00 p.m., at the Chimbole Center in Palmdale, CA. The last meeting was held in March.

ADJOURNMENT

Motion was made by Mr. Weatherbie, second by Mrs. Richter, to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,

Mike Weatherbie
Recording Secretary

NEXT MEETING WILL BE WEDNESDAY, MAY 7, 2003